

PMA Certificate of Merit
Minimum Requirements (Itemized Guidelines)

I. SCIENTIFIC ACTIVITIES

A. Continuing Professional Development (With CPD Units)

- Conduct **at least 1 Component Medical Society -initiated CPD activity per year**
- Conduct **at least 1 Pharma/Industry-supported CPD activity**

B. Continuing Professional Development (Without CPD Units)

- Conduct **at least 3 CMS-initiated non-CPD activities annually**
- Conduct **at least 3 partner-driven non-CPD activities**

C. Scientific Outputs (Optional)

- Present **at least 1 case report or research output**

D. Participation in PMA Activities

- Attend **PMA Annual Convention (minimum 3 days)**
- Send **at least 2 officers to Orientation & Leadership Training**
- Attend **Regional Assembly**
- Attend **at least 3 Regional Council Meetings**

E. Medicine Week Activities

- Conduct **at least 1 activity per day (up to 3 days or more)**

F. Postgraduate Coordination (Optional)

- Coordinate **at least 1 postgraduate or specialty activity**
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II. ORGANIZATIONAL STRUCTURE

A. Elections & Governance

- Achieve **minimum 21% voter turnout in PMA elections**

B. Board Meetings

- Conduct **at least 10 board meetings per year** with documented minutes

C. General Assembly

- Conduct **at least 1 Annual General Assembly**

D. PMA Remittances

- Use **correct PMA remittance format**
- Submit **audited financial reports**

E. Organizational Culture

- Use and comply with **PMA Hymn during official events**

F. Collaboration

- Participate in **at least 3 specialty/division activities**

G. Service to Members

- Conduct **at least 2 member welfare/service activities**

H. Awards & Recognition (Optional)

- Submit **nominations for PMA or external awards**

I. Induction Ceremony (Optional)

- Conduct **official induction ceremony**
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III. COMMUNITY SERVICE PROJECTS

A. LGU Partnerships

- Conduct **at least 3 healthcare activities with LGUs**

B. NGO / School / Religious Organizations

- Conduct **at least 3 healthcare activities with partner organizations**

C. Medical Missions

- Conduct **at least 3 medical missions in underserved areas**

D. Disaster Response

- Participate in **at least 2 disaster-related activities**
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IV. PMA / DOH SPECIAL PROJECTS

A. Priority Health Programs

- Implement **at least 3 priority health program activities**

B. Fundraising Initiatives

- Conduct **at least 1 fundraising activity for the Component Society**
 - (Optional) Conduct **innovative fundraising for PMA**
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V. COMPLIANCE WITH PMA POLICIES

- Regularly **acknowledge PMA circulars**
 - **Disseminate PMA information** to members
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VI. OVERALL QUALIFICATION

To be considered for the **PMA Certificate of Merit**, the organization must:

- **Meet the minimum required number of activities per category**
- **Comply with core administrative and governance standards**
- **Submit supporting documents for validation**
- Achieve an overall evaluation of:
 - ✓ **Qualified for PMA Certificate of Merit**