



PHILIPPINE MEDICAL ASSOCIATION

THEME: "NAGKAKAISANG PMA PARA SA KALUSUGAN NG SAMBAYANAN"

Member : World Medical Association
Co-Founder : Confederation of Medical Associations in Asia and Oceania (CMAAO)
Medical Association of South East Asian Nations (MASEAN)
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MEMORANDUM CIRCULAR NO: 2022-10-06-017

TO : ALL PRESIDENTS OF COMPONENT MEDICAL SOCIETIES AND
SPECIALTY DIVISIONS, SPECIALTY AND AFFILIATE SOCIETIES

SUBJECT : SUBMISSION OF NOMINATION FOR PFPA DISTINCTION AND
EXCELLENCE AWARDS

DATE: OCTOBER 6, 2022

Dear Colleagues:

The search is on for the 10th Philippine Federation of Professional Association Distinction and Excellence Awardees, intended "to recognize and honor professionals who have excelled in the practice and have distinguished themselves in the service of the profession, their preferred organization, the community and the country." The PMA will be entering the competition through one of its councils, the Council of Profession in Health Association (COPHA).

We will be entertaining entries for five categories:

1. Academe/Research Development
2. Private/Specialized Practice
3. Government Service
4. Global Filipino practice and Services, and
5. Professional Association Development.

Attached herewith are the basic qualifications, restrictions and the criteria laid out for these categories.

Application folders shall be limited to a maximum of 40 A4 sized pages with Arial font size 12 as follows:

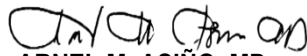
- A. Endorsement letter signed by the Society President or the Secretary indicating the category of nomination with a brief explanation of the nominee's significant and notable contributions
- B. The cover page shall indicate the category and shall have the formal colored photo (2"x2") of the nominee
- C. Profile of the nominee
- D. Digest of achievements limited to 250 words and a 35-50 word synopsis

- E. Relevant exhibits
- F. Submit 3 sets of hard copies and 1 soft copy (USB)
- G. The documents shall be in hard or ring bound and color coded: Red (Academe/Research and Development, Blue (Private/Specialized Practice) Yellow (Government Service), Green (Global Filipino/Practice and Service) and Orange (Professional Association development)

The deadline for submission of nomination is on November 5, 2022. For inquiries, may contact Ms. Liezl Mendigo at this number, 09278717025.

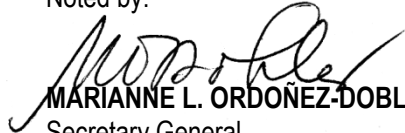
Thank you.

Yours truly:



ARNEL M. ASIÑO, MD
Chair
Committee on Awards

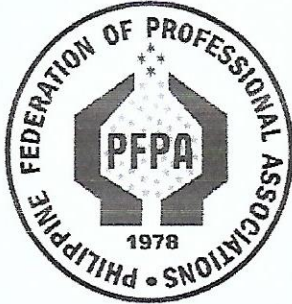
Noted by:



MARIANNE L. ORDOÑEZ-DOBLES, MD
Secretary General



MARIA MINERVA P. CALIMAG, MD
President



10th PFPA EXCELLENCE AND DISTINCTION AWARDS: GUIDELINES

Version 10: 14 July 2022

MEMBER COUNCILS:



History

PFPA Excellence Awards

In 1978, the Federation of Professional Associations (FPA) was formed to bind all professional associations for expediency in coordination and cooperation. As it expanded its involvement in professional and social concerns, including its role in national policies in legislations concerning the various professions, the name Federation of Professional Associations, Inc. was changed in 2008 to Philippine Federation of Professional Associations (PFPA), Inc. whose member-organizations subsequently formed three (3) Councils namely the Philippine Technological Council (PTC), Council of Professional Health Associations (COPHA) and Business and Management Council of the Philippines (BMC) which was later changed in 2014 to Council of Business and Management Professionals (CBMP).

In view of emerging national and global issues and concerns on environment, professional associations mostly from the PTC formed the Council for the Built and Natural Environments (CBNE) as the fourth council under the PFPA.

The PFPA strives to become a viable catalyst and potent force for national development and progress toward improving the quality of life of Filipinos through its professionals both in the government service and private sector.

In 2005, the PFPA Excellence Awards was established to serve as inspiration to member-professionals to excel in their chosen fields of endeavor as well as motivate them to give their very best for the country. It aims to be the highest distinction to be conferred on professionals who have displayed exemplary contribution in the advancement of their professions and to nation-building.

Title of the Awards

The Awards shall be known as the Philippine Federation of Professional Associations (PFPA) Excellence and Distinction Awards

RATIONALE:

Recognition for exceptional demonstration of one's practice of his/her profession is an important feature in any professional association. Distinguishing professionals for their outstanding contributions and exemplary service in practice of their profession can demonstrate and convey the message to all others that ingenuity, remarkable service, resolute and creative performance marked with integrity and a deep sense of commitment and responsibility, will not go unnoticed and unappreciated.

The Philippine Federation of Professional Associations (PFPA) is committed to promote the Filipino professionals in the Philippines and the global community. It is also duty-bound to continuously raise the bar of excellence among the professionals. As a step to meet this challenge, the PFPA shall hold an annual search for professionals who have distinguished themselves through excellence in, but not limited to, the fields of the Academe/Research Development, Private/Specialized Practice, Government Service, Global Filipino Practice and Service, and Professional Association Development to demonstrated the highest level of ethical conduct, ideals and workmanship.

OBJECTIVES:

1. To promote the image and stature of Filipino Professionals;
2. To promote the highest professional and ethical practices as a benchmark of distinction and excellence;
3. To recognize the achievements and exemplary contributions of Filipino professionals in the practice of their respective professions locally and internationally;
4. To motivate and encourage professionals to contribute to the strengthening, development and enrichment of their respective professions in particular and the community and the country in general; and
5. To create role models for the young professionals.

CATEGORIES:

There shall be five (5) sectoral categories for the Excellence and Distinction Awards as follows:

1. **Academe/ Research and Development** – for members who have devoted time and effort in designing, developing and implementing innovative and effective strategies and methodologies in any or all of the following areas of academic works: teaching and learning, research and development, faculty development and grounds-breaking educational policy development, among others, whose outcomes greatly benefited the profession, the professional organization, the educational leadership, the community and the country.
2. **Private/Specialized Practice** – for members who have practiced their profession with exceptional competence and compassion, with the highest degree of ethical measures, and whose impact of works, products, outcomes and services and the performance thereof, extend way beyond requirements and expectations thereby greatly benefitting the profession, the professional's practice, the professional organization, the community and the country, and, in the process, attained critical acclaim for achievements in the field of practice locally.
3. **Government Service** – for members who have applied their knowhow and professional competence, with the highest degree of ethical measures, and whose works, products, outcomes and services and the performance thereof, greatly contributed to enhancing and promoting the image, credibility, objectives and practices of the profession in the service of the government and/or community.

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4. **Global Filipino Practice and Service** – for members who are Filipino Professionals based in other countries who have practiced their profession with exceptional competence and compassion, with the highest degree of ethical measures, and whose impact of works, products, services and outcomes, and the performance thereof, greatly benefited the profession, the professional's practice, the professional organization, the community and the country, and, in the process, attain critical acclaim for exemplary achievements in their fields of professional practice.

 5. **Professional Association Development** – for members who have practiced their profession with exceptional competence, with the highest degree of ethical measures, and whose impacts of works, products, services and outcomes, and the performance thereof, greatly influence the profession and have made exceptional contributions to and involvement in the promotion of the goals and sustainable development of their professional association and their respective council beyond the regular duties and responsibilities expected of him/her.

BASIC QUALIFICATIONS OF NOMINEES/ AWARDEES:

1. Must be a Filipino citizen, natural-born or naturalized;
2. Must be a member of good and active standing in his/her professional organization;

Note: In some organizations, active means simple payment of annual dues even WITHOUT participating in any of the professional association's activities. Therefore, ACTIVE shall refer to a member's participation in at least two (2) activities of the professional association per year for the last five (5) years prior to the nomination.

3. Must have been practicing his/her profession for at least ten (10) years.
4. Must not have been convicted of any administrative or criminal offense by a court of competent jurisdiction.

RESTRICTIONS:

The following shall be disqualified from nomination:

1. Incumbent PFPA Board of Trustees;
2. Incumbent **National Officers** of the professional associations under the PFPA Councils (*Note: Local Chapter Officers are qualified for nomination*);
3. Incumbent Board of Trustees of the PFPA Councils (COPHA, PTC, CBMP & CBNE);
4. Incumbent Chairman and Members of the PFPA Awards Committee;
5. Past PFPA Excellence Awardees.

GENERAL CRITERIA:

These will be the bases of the points system used for rating the nominees in the five categories:

1. Exceptional achievements and exemplary contributions of the professional to the community and society for national development.
2. Highest standards of ethical conduct in the practice of his/her profession and faithful adherence to the codes and guiding principles of professional practice.
3. Exemplary contributions that lead to the upliftment of the profession, the professional practice, the professional product and the professional organization.
4. Exemplary participation and achievements in international professional affairs, thus giving honor and recognition to the country.

ACADEME/ RESEARCH AND DEVELOPMENT CATEGORY:

Criterion	Points
1. <u>Personal Qualities and Character</u>	25%
a) Exemplifies professional integrity both in public and private life	10
b) Epitomizes fairness, patience and understanding for his/her students as well as perseverance, tolerance, diligence, dedication in sharing his/her knowledge, skills and competencies with his/her fellow teachers/professors/instructors/researchers and students and the academic community at large.	10
c) Possesses outstanding inter-personal skills and human relations in the institution (e.g., consideration for student and peer needs and morale) and in the community.	5
2. <u>Competence and Effectiveness</u>	65%
a) Educational attainment, professional advancement and exceptional leadership abilities.	15
b) Significant contributions to pedagogy, curriculum development and peer leadership by showing evidence of contributions to curriculum development and innovative/creative teaching methodologies, e.g. quality of education and/or work experience has been significantly enhanced in his/her institution as a result of his/her efforts; the usable results having yielded additional knowledge in incremental <ul style="list-style-type: none"> i. or breakthrough manner, resolved controversy, or solved a problem. 	15
c) Research outputs in the last 10 years that have been adopted and implemented due to its significant and positive impact on the education and practice of the profession where he/she belongs – at the local and national levels.	15
d) Publications in his/her field of expertise that demonstrated his/her <ul style="list-style-type: none"> i. academic excellence and the social relevance of his/her work/s. 	10
e) Exceptional instructional ability (as shown by excellent rating in <ul style="list-style-type: none"> i. performance evaluation), professionalism, and involvement with students and the community. 	10
3. <u>Professional and Community Involvement</u>	10%
a) Participation in training programs as trainer/ resource speaker/ presenter/ discussant	3
b) Active involvement and participation in organizations related to teaching and/or his/her profession	3
c) Participation in community and civic movements where he/she has initiated programs/projects to mainstream business and non-government organizations in advancing educational endeavors pertaining to his/her profession	2
d) Professional/community service awards	2
TOTAL	100%

PRIVATE/ SPECIALIZED PRACTICE CATEGORY:

Criterion	Points
1. <u>Personal Qualities and Character</u>	25%
a. Exemplifies professional integrity both in public and private life	10
b. Observes the highest ethical standards in his/her personal and professional conduct	15
2. <u>Competence and Effectiveness</u>	65%
a. Contribution to the development of an innovative concept, process or product, or formulated creative insight, which has been accepted by significant sectors of his/her profession as shown by its widespread application in the practice of his/her profession.	20
b. For individual efforts or application of his/her profession's principles/methods that have resulted in a contribution of fundamental importance in the practice of his/her profession or have significantly enhanced the understanding of such profession. This must be far above others in quality, scope, and impact.	15
c. Has attained national, regional, or local distinction either in their professional fields or through their significant and positive contributions to the advancement of his/her profession through his/her involvement in civic, cultural or charitable activities.	15
d. Technical contributions, over ten (10) years or more that clearly reflect a commitment to fostering a dynamic growth and development of the profession.	15
3. <u>Professional and Community Involvement</u>	10%
a. Participation in training programs as trainer/ resource speaker/ presenter/discussant	3
b. Active participation in the activities of his/her professional association and related institutions	3
c. Participation in community and civic movements where he/she has initiated programs/projects to mainstream business and non-government organizations in advancing endeavors pertaining to his/her profession	2
d. Professional/community service awards	2
TOTAL	100%

GOVERNMENT SERVICE CATEGORY:

Criterion	Points
1. Personal Qualities and Character	50%
a) Exemplifies professional integrity both in public and private life	20
b) Possesses outstanding inter-personal skills and human relations in the workplace (e.g., consideration for co-workers' needs and morale)and in the community.	25
c) Industriousness and initiative	5
2. Competence and Effectiveness	40%
a) Outstanding accomplishment beyond his/her regular duties or mandates as evidenced by excellent rating in performance evaluationfor the last 5 years.	15
b) Promoted the art and science of his/her profession in or through government service	15
c) Citations obtained from other award-giving bodies in recognition of his/her outstanding achievements in the practice of his/her professionin the government service	10
3. Professional and Community Involvement	10%
a) Participation in training programs as trainer/ resource speaker/ presenter/discussant	3
b) Active participation in the activities of his/her professional association andrelated institutions	3
c) Participation in community and civic movements where he/she has initiated programs/projects to mainstream business and non-government organizations in advancing endeavors pertaining to his/her profession	2
d) Professional/community service awards	2
TOTAL	100%

GLOBAL FILIPINO PRACTICE AND SERVICE CATEGORY:

Criterion	Points
1. <u>Personal Qualities and Character</u>	25%
a) Exemplifies professional integrity both in public and private life	10
b) Observes the highest ethical standards in his/her personal and professional conduct	15
2. <u>Competence and Effectiveness</u>	65%
a) Contribution to the development of an innovative concept, process or product, or formulated creative insight, which has been accepted by significant sectors of his/her profession as shown by its widespread application in the practice of his/her profession.	20
b) For individual efforts or application of his/her profession's principles/methods that have resulted in a contribution of fundamental importance in the practice of his/her profession or have significantly enhanced the understanding of such profession abroad. This must be far above others in quality, scope, and impact.	15
c) Has attained national, regional, or local distinction abroad either in their professional fields or through their significant and positive contributions to the advancement of his/her profession through his/her involvement in civic, cultural or charitable activities.	15
d) Technical contributions, over ten (10) years or more that clearly reflect a commitment to fostering a dynamic growth and development of the profession.	15
3. <u>Foreign Professional and Community Involvement</u>	10%
a) Participation in training programs as trainer/ resource speaker/ presenter/discussant	3
b) Active participation in the activities of his/her professional association and related institutions	3
c) Participation in community and civic movements where he/she has initiated programs/projects to mainstream business an non-government organizations in advancing endeavors pertaining to his/her profession	2
d) Professional/community service awards	2
TOTAL	100%

PROFESSIONAL ASSOCIATION DEVELOPMENT CATEGORY:

Criterion	Points
1. Personal Qualities and Character	30%
a) Exemplifies professional integrity both in public and private life	10
b) Highly engaged and committed to the mission, vision and values of the association	10
c) Functions in a spirit of partnership with his/her peers and other co-professionals	10
2. Competence and Effectiveness	60%
a) Distinguished accomplishments contributed substantially to the vision, mission and objectives of his/her professional association, the council to which his/her professional organization belongs and to the PFPA. The contribution must be so extraordinary, that other forms of recognition by his/her professional association would be inadequate.	20
b) Exceptional initiative in carrying activities that resulted in improved processes and operations of his/her professional association.	10
c) Effectiveness and leadership in advancing his/her professional association's capacity to carry out its mandates while exemplifying its values in the everyday work environment.	10
d) Series of significant contributions to the professional association over a 10-year period, e.g., convening conferences, seminars, workshops, symposia, over several years and achieving growth in its prestige and success, significant editorial service to one of the regular publications of the professional association, or noteworthy contributions as an officer in a variety of positions.	10
e) Educational attainment and professional advancement.	10
3. Professional and Community Involvement	10%
a) Participation in training programs as trainer/ resource speaker/ presenter/discussant	3
b) Active participation in the activities of his/her professional association and related institutions	3
c) Participation in community and civic movements where he/she has initiated programs/projects to mainstream business and non-government organizations in advancing endeavors pertaining to his/her profession	2
d) Professional/community service awards	2
TOTAL	100%