



# Philippine Medical Association

Member : World Medical Association (WMA)  
Co-Founder : Confederation of Medical Association in Asia and Oceania (CMAAO)  
Medical Association of Southeast Asian Nations (MASEAN)  
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Website: www.philippinemedicalassociation.org

## MEMORANDUM CIRCULAR NO: 2022-03-01-047

**TO : ALL QUALIFIED VOTERS OF THE PHILIPPINE MEDICAL ASSOCIATION**  
**DATE : March 1, 2022**  
**SUBJECT : PMA ONLINE VOTING**  
**FROM : PMA COMMISSION ON ELECTIONS**

Greetings from the PMA National Comelec!

Please refer to the attached step-by-step procedure on the updating of PMA Membership Data for the PMA National Election online voting on March 13, 2022

Furthermore, we would like to inform you of the following reminders vis-à-vis the ONLINE Election:

1. The Online Voting will be opened simultaneously with the Manual Voting on **March 13, 2022, Sunday**, from **8:00AM to 5:00PM**. Online votes will no longer be accepted by the system automatically after 5:00pm.
2. Your mobile number and email address should be updated **PRIOR** to March 13, 2022; otherwise, you cannot vote online if your data are not updated, as a **One-time-password (OTP)** will have to be sent to your mobile number or email address. Your email address must either be **gmail** or **yahoo**. Email address/phone number may not be shared by two or more members, but should have his/her own contact details. Please visit our website for the updating of your personal data, <https://mcp.philippinemedicalassociation.org>, if you have not done so.
3. A member may opt to either vote online or manually, whatever is convenient for him/her. However, he/she may **NOT** cast votes in both online and manual modes. The vote will be **INVALID**.
4. Please double check with your Component Society secretaries **if you are eligible to vote** on March 13, 2022.

5. For your concerns and inquiries, you may call or text the following numbers: **0960 867 0258 / 0966 780 4192 / 0998 254 7714 / 0917 822 1357 / 0927 580 6903 / 0961 582 3069** for assistance.

We ask for your utmost understanding and cooperation as we try to improve the upgrading of our system and safeguarding the security of your data.

Rest assured that our new management system developer is on top of this and will do everything to ensure the smooth and secure flow of our online election. Please do not disseminate fake or misleading information as well. You may contact any of our Commission members should you have any other queries.

Thank you very much! Godspeed to all our candidates!

# UPDATING OF MEMBERS' DATA

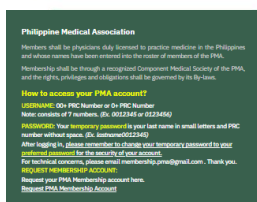
**All members can update their data.  
However, for PMA National Election only the eligible voters will  
receive the Online Election Link from the system.**

**For the Online Election, please make sure to update and  
verify your Email Address and Contact Number.**

**Eligible voters are Regular Members who paid membership dues  
on or before September 30, 2021, and members who are Life and  
Emeritus members**

**Other fields may not be readily available for updating at the moment.  
Please bear with us as we are still working on further development on  
the Membership Control Panel.**

- VISIT: <https://www.philippinemedicalassociation.org/> and  
click **Updating of Members' Data**



- **ENTER USERNAME**
  - **00+PRC NUMBER or 0+PRC Number** (ex: 0012345 or 0123456)
- **Enter Temporary Password**
  - Your last-name + PRC-number with no Space and all are small letter (ex: lastname0012345)

**Note: no need to put suffix if you have,  
just lastname+7 digit PRC No**



## Philippine Medical Association

Members shall be physicians duly licensed to practice medicine in the Philippines and whose names have been entered into the roster of members of the PMA.

Membership shall be through a recognized Component Medical Society of the PMA, and the rights, privileges and obligations shall be governed by its By-laws.

### How to access your PMA account?

USERNAME: 00+ PRC Number or 0+ PRC Number

Note: consists of 7 numbers. (Ex: 0012345 or 0123456)

PASSWORD: Your temporary password is your last name in small letters and PRC number without space. (Ex: lastname0012345)

After logging in, please remember to change your temporary password to your preferred password for the security of your account.

For technical concerns, please email [membership-pma@gmail.com](mailto:membership-pma@gmail.com). Thank you.

### REQUEST MEMBERSHIP ACCOUNT:

Request your PMA Membership account here.

[Request PMA Membership Account](#)

## Member Control Panel

Sign in your account to continue

PRC Number **0012345**

Password **lastname0012345**

[Forgot password?](#)

[Login](#)

# How to add email address and cellphone number

- If your account has no email and contact number. Once you log-in, the system has a prompt message that you need to input your Email Address & Mobile Number

The screenshot shows the dashboard of the Philippine Medical Association. A modal window titled 'Contact Details' is displayed, containing a note about account security and a form to add an email and mobile number. The form has two input fields: 'Email' and '+63 Mobile number', both highlighted with a red rectangle. An 'Update' button is located below the fields.

**Contact Details**  
This is needed to secure your pma account in case you forget your password.

**Note:**  
We highly suggest to verify your email/mobile number to check if this is still active after the confirmation message

**E-mail and Mobile Number**  
Enter your complete e-mail address and valid mobile number.

Email  
+63 Mobile number

Update

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## Email and Number Verification

- Once you completely fill-out your email and number, you need to verify it. Click Yes

The screenshot shows the dashboard of the Philippine Medical Association. A modal window titled 'Contact Verification' is displayed, asking the user to verify their email and mobile number. The 'Yes' button is highlighted with a red circle.

**Contact Verification**  
Your email address and mobile number are still unverified

Do you want to verify it now?

Do it later Yes

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# Email and Number Verification

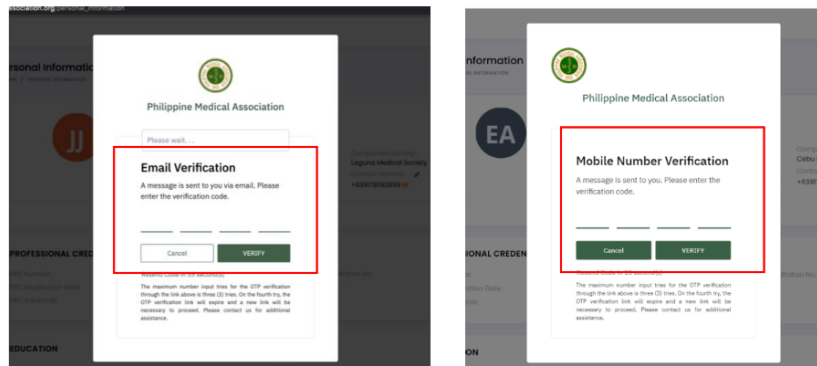
- The System will automatically direct you at the **Personal Information** page.
- There will be a blinking **VERIFY NOW** and all you need is to click it and input again your email and number and there will be an OTP that you will receive on your Number or Email address



# Email and Number Verification


- Once you click **Verify Now** the OTP page will pop-up.
- Kindly enter the OTP number you received in your **Email address** and **Mobile number**

**Note: OTP sent to email might take almost 1 to 2 minutes to arrive. Please bear with us.**



# Email and Number Verification

- If you want to edit or change your email address or number just click the **Pencil button** or **Edit Information** save changes and click verify.



TEST, REGION I (ILOCOS REGION) ILOCOS NORTE BACARRA

PMA Number :  
[REDACTED]

Email Address:  
alvin@s2-tech.com ✓

Component Society :  
North Cotabato Medical Society

Contact Number:  
9188078358 ✓


[Edit](#)

[Edit](#)

[Edit Information](#)

# Email and Number Verification

- Once you have verified your Email and Cellphone Number you see a **“GREEN check”** means you’re already verified.



TEST, REGION I (ILOCOS REGION) ILOCOS NORTE BACARRA

PMA Number :  
K-1-361-0065864

Email Address:  
alvin@s2-tech.com ✓

Component Society :  
North Cotabato Medical Society

Contact Number:  
9188078358 ✓

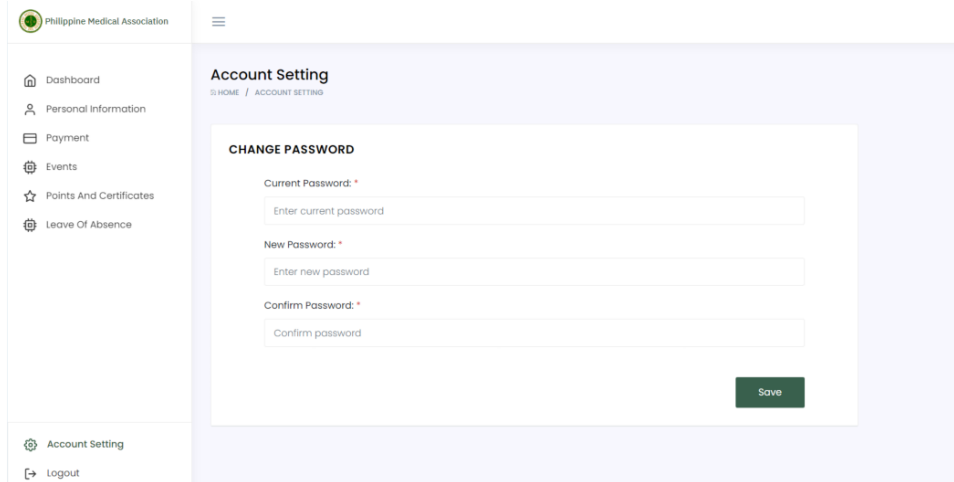
[Edit](#)

[Edit](#)

[Edit Information](#)

# Change Password

- Change your **temporary password** into your preferred password in the **Account Setting** for the security of your account.



The screenshot displays the 'Account Setting' page of the Philippine Medical Association. The left sidebar contains a navigation menu with the following items: Dashboard, Personal Information, Payment, Events, Points And Certificates, Leave Of Absence, Account Setting (highlighted), and Logout. The main content area is titled 'Account Setting' with a breadcrumb trail 'HOME / ACCOUNT SETTING'. Below this, a 'CHANGE PASSWORD' form is presented. The form includes three input fields: 'Current Password: \*' with the placeholder 'Enter current password', 'New Password: \*' with the placeholder 'Enter new password', and 'Confirm Password: \*' with the placeholder 'Confirm password'. A green 'Save' button is located at the bottom right of the form.

Philippine Medical Association

Account Setting

HOME / ACCOUNT SETTING

**CHANGE PASSWORD**

Current Password: \*

Enter current password

New Password: \*

Enter new password

Confirm Password: \*

Confirm password

Save

# ELECTION PROCESS

## HOW TO VOTE

- Enter in your web browser  
**<https://election.philippinemedicalassociation.org/PMAElection2022>**



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## How to log in

- You need to enter your **PRC NUMBER** as your **USERNAME** and your **Updated password**.
- *Take note: you need to **Verify your Email and your cellphone number** first on your MCP account at **<https://mcp.philippinemedicalassociation.org/login>***

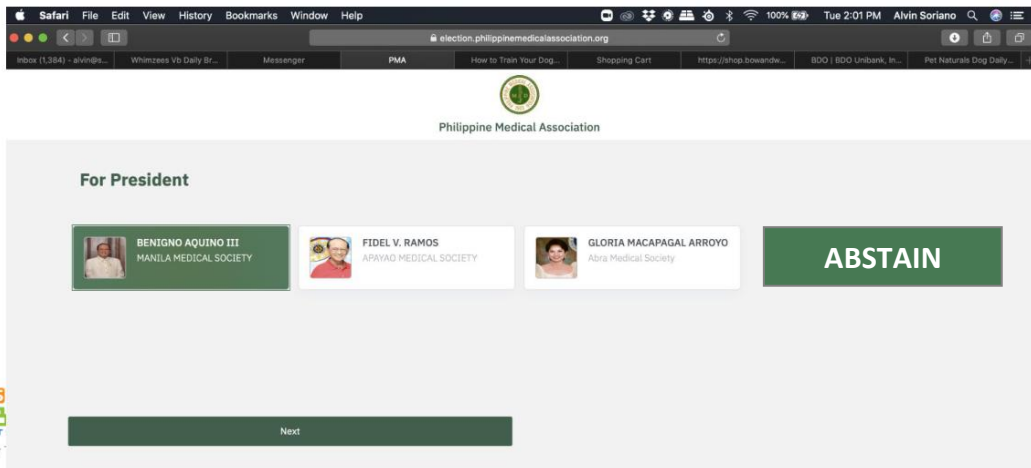


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## How to cast a VOTE

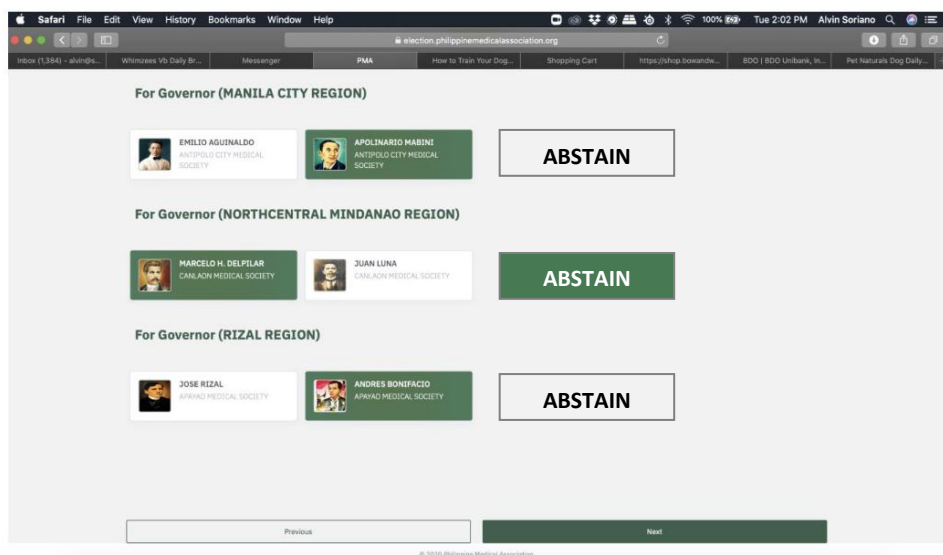
- Just click the Candidate that you want to vote and click next.



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## How to cast a vote

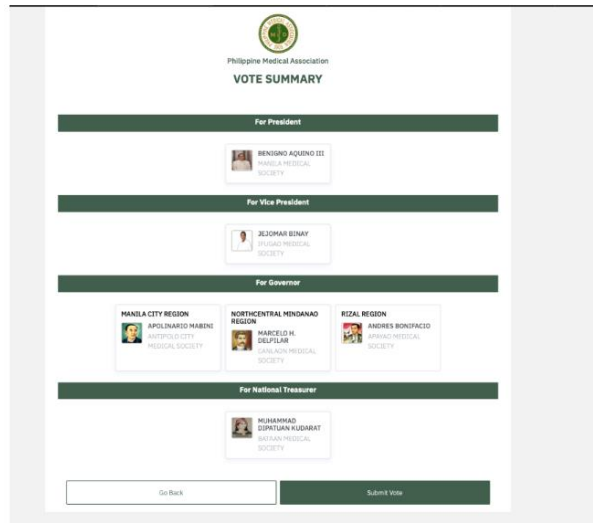
- For Governors Please choose 1 candidate per REGION



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## Vote Summary

- If you already completed the votes you will see the summary of your votes and click submit now.



The screenshot shows the 'VOTE SUMMARY' page of the Philippine Medical Association. At the top is the PMA logo and the text 'Philippine Medical Association VOTE SUMMARY'. Below this are five sections, each with a green header bar: 'For President' (Benigno Aquino III, Manila Medical Society), 'For Vice President' (Jesomar Binay, PMA Medical Society), 'For Governor' (three candidates: Apolinario Mabini for Manila City Region, Marcelito H. Delfilar for Northcentral Mindanao Region, and Andres Bonifacio for Rizal Region), and 'For National Treasurer' (Muhammad Supriyati Kadarat, Bataan Medical Society). At the bottom are 'Go Back' and 'Submit Vote' buttons.



## VOTE SUMMARY

- You will receive an email and sms of your vote summary.

