MEMORANDUM CIRCULAR NO: 2018-11-10-039

TO: PRESIDENTS OF SUB-SPECIALTY AND AFFILIATE SOCIETIES
DATE: NOVEMBER 10, 2018
SUBJECT: COFFEE TABLE BOOK

Greetings! We are pleased to announce that the Philippine Medical Association is putting together a Coffee Table Book this year.

The objective of this is not to just merely entertain readers, but to influence and inspire the readers by highlighting the notable events in our respective societies and PMA as a whole. We aim to publish and release this Coffee Table Book before the end of fiscal year next year.

In connection with this, may we request each Subspecialty/Affiliate Society to submit the following on or before December 30, 2018:

1. 1-page write up (100 words; font size 12, Times New Roman, 1.5 spacing) of your society’s history and milestones
2. Two (2) high resolution photos (at least 300 pixels per inch)
3. High resolution logo

Should you have any questions, you may call the Secretariat Office and look for Ms. Liezl, the secretary in-charge of this committee.

Looking forward to your cooperation on this worthwhile project of the association.

Thank you!

Very truly yours,

CAROLYN V. ENRIQUEZ, MD
Chair, Coffee Table Book Committee

Noted by:

BENJAMIN M. ALABAN, MD
Secretary General

JOSE P. SANTIAGO, JR., MD
President