



# Philippine Medical Association

Member : World Medical Association (WMA)  
Co-Founder : Confederation of Medical Association in Asia and Oceania (CMAAO)  
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## MEMORANDUM CIRCULAR NO: 2018-08-06-015B

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To : PMA Component Society Presidents, Secretary and Treasurers  
From : **PMA National Commission on Elections**  
Subject : COMELEC Timeline and Submission of Local COMELEC Composition  
Date : August 6, 2018

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Dear Colleagues:

Greetings from PMA Commission on Elections!

As provided for in the Article 5, Section 1 of the Election Code of the PMA, "The local Commission on Elections shall be established in every component society composed of at least **three (3) good standing members, indicating the following:**

- 1. Name & Position**
- 2. mailing address & contact number/s and**
- 3. signature**

It shall be the duty of the President of the component society to appoint **the local COMELEC for the term of two years without reappointment**, subject to the confirmation of the executive council, board or similar equivalent body of the component society. **The President of the society shall report the composition of the local COMELEC to the National COMELEC not later than September 30 of the current year.**

*If you have not yet done so, please comply with this provision at the earliest possible time.* In this connection, please be reminded that the president of the component society cannot be elected or appoint himself as a member of the local COMELEC.

Also, please be reminded of the following:

- September 30, 2018** - Deadline of payment for membership dues to be submitted to PMA in order to vote and be voted upon. ***(The Code specifies a Deadline of September 30 of the preceding year of the Elections for a member to settle his/her financial obligations to be in good standing and thus, all payments must be remitted to PMA National Office.)***
- November 15, 2018 (5:00PM)** - Deadline of filing of the Certificate of Candidacy.
- December 30, 2018** - Deadline for the component society local COMELEC to submit their request for any inclusion or exclusion of names of the qualified voters in their society.
- March 17, 2019** - **Date of the PMA National and Local Election.**

For the Commission,

  
ATTY. EMMANUEL D. LOYOLA, MD  
Chairman