

PHILIPPINE MEDICAL ASSOCIATION

THEME: "BUILD, BUILD, BUILD PMA!"

World Medical Association (WMA) Member

Confederation of Medical Association in Asia and Oceania (CMAAO) Co-Founder

Medical Association of Southeast Asian Nations (MASEAN)

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NATIONAL OFFICERS 2018-2019

JOSE P. SANTIAGO JR., MD President

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CHRISTINE S. TINIO, MD National Treasurer

BENJAMIN M. ALABAN, MD Secretary General

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MEMORANDUM CIRCULAR NO: 2018-07-26-005

: BOARD OF GOVERNORS TO

ALL PRESIDENTS AND TREASURER OF:

COMPONENT SOCIETIES SPECIALTY DIVISIONS SPECIALTY SOCIETIES AFFILIATE SOCIETIES

: JULY 26, 2018 DATE

: PAYMENT OF MEMBERSHIP DUES SUBJECT

In connection with the proper monitoring of accounting records related to its receipts and disbursements, please be informed of the following matters:

- 1. Payment of membership dues can be made in the following manner:
- Fill-out the payment slip through any United Coconut Planters Bank (UCPB) branch with complete information as follows:

Payment for (Name of Institution)	PHILIPPINE MEDICAL ASSOCIATION
Payor's Name	
Subscriber Account No.	201-660-003-727
Other Information	PMA ID Number (old or new)
	PRC Number

Please send a copy of payment slip to PMA Accounting within three (3) working days if made by an individual and at least one (1) month for bulk remittances from component societies for confirmation of payment and to claim official receipt. Ensure that local dues were paid before payment of membership dues to PMA and send proof of payment for individuals from Component Societies. This is to monitor all cash receipts for bank reconciliation purposes, avoid accumulation of unidentified deposits and to update membership standing of the members.

- Payment through PMA Cashier.
- Please contact PMA Accounting for other details and queries.
- Listed below are the PMA bank accounts which will <u>NO LONGER</u> be available for membership dues deposits:

Bank	Account No.		
Unionbank of the Philippines	000-480-001-984		
Unionbank of the Philippines Metrobank Banco de Oro (BDO)	000-480-014-863 273-3-273-803-000 405-0000-124		
		Philippine National Bank (PNB)	501-904-000-029
		Philippines Savings Bank (PSBank)	123-332-001-214

*These accounts will be used for a different purpose other than membership dues.

3. All checks for reimbursements of local dues, sponsorships and other temporary deposits of the local components will be issued directly to the component societies' official bank accounts. We will no longer issue checks named under personal or individual accounts of the officers. PMA is ready to assist you for the completion of bank requirements and on your other concerns regarding opening of bank accounts.

Thank you for your cooperation.

Very truly yours,

BENJAMIN M. ALABAN, MD

Secretary General

Noted by:

JOSE P. SANTIAGO JR., MD

President



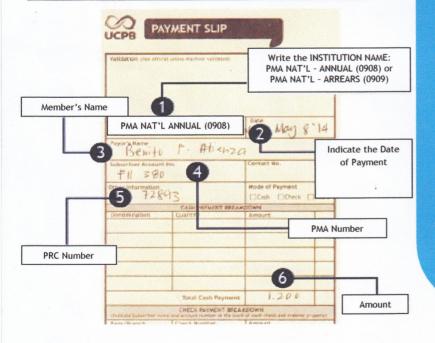
Bills Payment Facility



Pay your dues at any UCPB Branch Nationwide

- Go to nearest UCPB branch
- 2 Fill up UCPB Payment Slip
- Secure the Acknowledgement receipt from teller as proof of payment

How to fill up Bills Payment Slip



For those component societies wherein UCPB branch is accessible:

- 1. Go to the component society Treasurer.
- 2. For National Annual Dues or Arrears fill up the UCPB Bills Payment slip. Local dues will be remitted directly to the component.
- 3. The PMA member will be given the official PMA temporary receipt for both the local and national dues/arrears.
- 4. The Treasurer will collect all the individual remittances for the national dues and will forward your payment to the nearest UCPB branch.
- 5. Representative/Treasurer will wait for the Machine Validated Bills Payment slip from the teller and will be treated as Proof of Payment.
- 6. The National PMA will acknowledge your payment by sending the PMA Official Receipt with PMA ID Card.

Thanks for your full cooperation.