



Philippine Medical Association

THE ACCREDITED PROFESSIONAL ORGANIZATION FOR PHYSICIANS

"PMA: Nagkakaisang Manggagamot Tungo sa Kalusugang Pangkalahatan"

Member: World Medical Association (WMA)
Co-Founder: Confederation of Medical Association in Asia and Oceania (CMAAO)
Medical Association of Southeast Asian Nations (MASEAN)

Secretariat: PMA Bldg., North Avenue, Quezon City 1108
Tel: (632) 929-6366; 929-7361; Fax: (632) 929-6951
Mobile: (Membership Hotline) 0917-8221367
Website: www.philippinemedicalassociation.org Email: info@philippinemedicalassociation.org

NATIONAL OFFICERS 2012-2013

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Vice President

MARIANNE O. DOBLES, M.D.
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Assistant Secretary General

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Caraga

MEMORANDUM CIRCULAR NO: 2012-0705-009

TO : ALL PRESIDENTS OF COMPONENT,
SPECIALTY AND AFFILIATE SOCIETIES

SUBJECT: SUBMISSION OF QUARTERLY PROGRESS
REPORT

DATE : JULY 5, 2012

1. Please be reminded of the submission of the quarterly reports:

1. 1st Quarter – September 30, 2012
 - June to August activities (plus report on participation in the PMA Convention)
2. 2nd Quarter – December 30, 2012
 - September to November activities
3. 3rd Quarter – March 20, 2013
 - December to February Activities
4. 4th Quarter – March 20, 2013
 - March activities up to the National and Local Elections only

II. Please follow format given below for the quarterly report

III. Individual Awards

1. All nominees should be recommended/endorsed by a Component Society or Specialty Society
2. For the Most Outstanding Physician Award:
 - The Awards Committee would like to reiterate that for the **MOP**, incumbent Component Society president is **NOT** qualified for the award since he/she is part of the nominating committee of the Component Society.
3. There should only be **ONE** nominee per Component Society or Specialty Society.



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Please arrange your quarterly report according to the format given below. At the start of each section, please make a summary indicating the data specified below:

I. Scientific Activities

A. Scientific Meetings and RTD's

please indicate in the summary # of Activities done and number of attendees

- B. Scientific papers and research done by the society or by individual members
- C. Delegation and participation in PMA Activities like Annual Convention, Leadership Training, Foundation Day Celebration, Medicine Week Celebration, Regional Assembly, Regional Council meetings

please indicate in the summary the number of attendees for each activity reported; Data for the PMA Annual Convention is part of the 1st quarter report.

II. Organizational Structure

A. Council Meetings

(in the summary, please indicate # of meetings and how many attended)

- B. Service to members
- C. Involvement in other organizations
- D. Election

(for the 4th quarter report only; in the summary, please indicate # of qualified voters and how many actually voted)



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III. Community Development Projects

A. Adopt-a-Barangay

please indicate in the summary name of adopted barangay

1 Health care services to underserved EXCLUDING
nutrition done in cooperation the government/health
center

*please indicate in the summary the number of patients served, number of
members involved*

2 Health care services to underserved EXCLUDING
nutrition done in cooperation with other NGOs

*please indicate in the summary the number of patients served, number of
members involved*

3 Nutrition Program

*please indicate in the summary number on children enrolled in the program,
number of members involved in the program and result of the activity*

- 4 Livelihood project
- 5 Child-to-child program
- 6 Public Health and Preventive Medicine
- 7 Health Education and Public Information
- 8 Family Planning Project
- 9 Environment and Sanitation Project



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- Education and information campaign for professional groups and lay fora
- Detection and diagnostic activities (e.g. Paps Smear, DRE)
- Treatment regiments
- Assistance extended to cancer patients and/or their families
- Research – survey; tumor registry

1. Health care services to underserved EXCLUDING nutrition done in cooperation with the government/health center

please indicate in the summary the number of patients served and number of members involved

2. Health care services to underserved EXCLUDING nutrition done in cooperation with other NGOs

please indicate in the summary the number of patients served and number of members involved

3. Nutrition Program

please indicate in the summary number on children enrolled in the program, number of members involved in the program and result of the activity

4. Public Health and Preventive Medicine

please indicate in the summary the number of patients served and number of members involved



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5. Health Education and Public Information
6. Family Planning Project
7. Environment and Sanitation Project
8. Cancer Project
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 - Detection and diagnostic activities (e.g. Paps Smear)
 - Treatment regiments
 - Assistance extended to cancer patients and/or their families
 - Research – survey; tumor registry

B. Assistance rendered to calamities and disasters

IV. Other Nutrition activities (if any)

- A. Members enrolled in formal or informal nutrition courses
- B. Establishment of feeding center
- C. Involvement in food sufficiency program

V. Other participation in PMA Special Activities

- A. Fund raising projects for the society
- B. Fund Raising projects of PMA

VI. Compliance with PMA Board decisions and Policies



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VII. Culture and Arts Activities

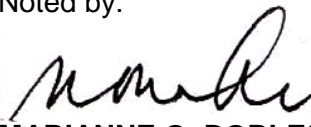
VIII. Child Advocacy Activities

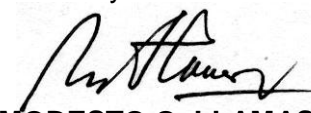
Thank you and warmest regards.

Yours truly,


JOSE ASA SABIL, M.D.
Chairman
Committee on Awards

Noted by:


MARIANNE O. DOBLES, M.D.
Secretary General


MODESTO O. LLAMAS, M.D.
President