



Philippine Medical Association

THEME: KAPIT BISIG PARA SA PAGBABAGO... SA PMA AT SA BAYAN

Member : World Medical Association (WMA)
Co-Founder : Confederation of Medical Association in Asia and Oceania (CMAAO)
Medical Association of Southeast Asian Nations (MASEAN)
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MEMORANDUM CIRCULAR NO: 11-25-2014-025

TO : ALL COMPONENT SOCIETY TREASURERS
SUBJECT : COMPONENT TREASURER MONTHLY REPORT
DATE : NOVEMBER 25, 2014

Dear Doctors:

Greetings!

Please be informed that the PMA National Internal Auditor developed a systematized tabulated template for component treasurers report as approved by the board during the last board meeting in Laoag City (board resolution #121 series of 2014)

The three (3) pages report will include

- Cash Flow
- Profit and loss statement
- Statement of advances to PMA National

For those items not applicable to your component society just put N.A.

Please be guided accordingly.

Sincerely yours,

BENITO P. ATIENZA, M.D.
National Treasurer

Noted by:

MARIA MINERVA P. CALIMAG, M.D.
President