MEMORANDUM CIRCULAR NO: 2014-08-12-011

TO : ALL SPECIALTY DIVISIONS, SPECIALTY SOCIETIES, AND AFFILIATE SOCIETIES.

SUBJECT : FUNCTIONS UNDER THE PHILIPPINE MEDICAL ASSOCIATION

DATE : AUGUST 12, 2014

Greetings!

We are forwarding to you the specific functions of your association in relation to your affiliation with the PMA.

Based on the PMA Protocol Book Chapter IX, these are the following:

- The specialty, sub-specialty and affiliate societies must ensure their members are in Good Standing with the PMA through the component medical societies.
- The Specialty Divisions must stipulate in their letterhead that they are “Specialty Division of the Philippine Medical Association”.
- The Affiliate Societies must indicate in their letterhead “A Non-specialty Affiliate Society of the Philippine Medical Association”.
- The PMA Hymn must be sang or played on all official function like conventions, and induction ceremonies.
- They are encouraged to participate in the activities of the PMA Medicine Week.
- They are cordially invited to the PMA Foundation Day Celebration, Opening and Closing Ceremonies of the PMA Annual Convention and other social functions of the PMA.
- They must coordinate with PMA-CME Commission by submitting in advance their schedule of annual conventions and scientific activities to avoid conflict with PMA schedule of activities.
• A protocol officer shall be appointed to ensure implementation of the PMA Protocol and Procedures applicable to their group.

Please be guided accordingly.

Yours truly,

MARIANNE L. ORDOÑEZ-DOBLES, MD
SECRETARY GENERAL

Noted By:

MARIA MINERVA P. CALIMAG, MD
PRESIDENT