



Philippine Medical Association

Member : World Medical Association (WMA)
Co-Founder : Confederation of Medical Association in Asia and Oceania (CMAAO)
Medical Association of Southeast Asian Nations (MASEAN)

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MEMORANDUM CIRCULAR NO: 2016-08-22-010

MEMORANDUM TO: Presidents, Treasurers, Local COMELEC Chairs of
Component Medical Societies of the PMA

RE: Election of National and Local Officers of the Philippine Medical Association for the
term 2017-2018.

ELECTION DATE: **MARCH 12, 2017, 8:00am –5:00 pm(Sunday)**

Kindly be reminded of the following as regards to the coming Local and National Elections of the Philippine Medical Association.

I. As regards the requirement to be a "MEMBER IN GOOD STANDING" in order to vote and be voted upon.

The provision in the Election Code states that a member of good standing "who has settled all financial obligations to the Association and his component society, which for purposes of eligibility to vote in the elections of the Philippine Medical Association shall mean payment of the said dues on or before September 30 preceding the election" has the right to vote.

From the list of the members of good standing submitted to the PMA Secretariat, would come the VOTERS LIST duly approved by the PMA Membership Committee and National COMELEC. Thus, it is incumbent upon the Local COMELEC to purge the list of members in good standing so that the VOTERS LIST would truly be accurate.

II. As regards the requirements in order run for NATIONAL OFFICE OF THE PHILIPPINE MEDICAL ASSOCIATION.

Enclosed herewith is a copy of an Official Certificate of Candidacy for those wishing to run for national office. They are required to fill out this form, and together with other required documents and certificates, submit to the National Commission on Elections on or before November 15, 2016 at 5:00 PM.

Kindly take note that the forms you will receive with this memorandum have been revised for this election and that the old certificate forms are no longer appropriate.

Other requirements to be submitted together with the Certificate of Candidacy;

- **Four (4) passport size photographs taken within one calendar year of the date prior to the submission of the certificate**
- **Photocopy of valid PRC license (front and back)**
- **Original Certificate of membership in good standing from the incumbent Secretary of the local component society.**
- **CME Certificate issued by the Incumbent Secretary concerned in compliance with the requirement of the PMA-CME Commission**
- **Properly filled and notarized Certificate of Candidacy**

III. As regards to the procedure of having a Board of Governor when no candidate filed his candidacy at the end of the November 15, 2016 deadline.

As per previous resolution of the PMA National COMELEC, if no candidate for Board of Governor was filed within the reglamentary period, the Regional Council will then endorse a candidate. The candidate endorsed shall also submit the following requirements;

- Curriculum Vitae with passport size photo taken within one calendar year
- Valid PRC license
- Original Certificate of membership in good standing from the incumbent Secretary of the local component society.

IV. As regards the representative/s of the Component Societies to the General Assembly.

The Commission reminds all local COMELEC Chairperson that additional representatives to the General Assembly must, henceforth, be elected as required by the By-laws, thus must be included in the list of nominees together with the other candidates for the officers of the component society. As quoted from the Administrative Code;


"The General Assembly shall be composed of officers and members of the Board of Governors and the representatives of component medical societies and one representative from the specialty divisions. The number of representatives from each component society shall depend on the number of members in good standing of the society. The president of the component society shall automatically be the chief and, if the society has less than one thousand members in good

standing, the only representative of the society. If the society has more than one thousand members, and for every fraction greater than 499 thereof, an additional representative shall be elected by the members of the component society as part of the same process instituted to elect the officers of the local society, and shall not qualify to represent the component society unless so elected.

Questions may be directed to the National COMELEC thru TRACY G. SALCEDO (PMA National COMELEC Secretary).

Thank you for your attention on this matters.

For the Commission


EMMANUEL D. LOYOLA, M.D.
Chairman

Enclosures: As indicated

CC: PMA President
National Officers Board of Governors
Members, Commission on Elections, File