MEMORANDUM CIRCULAR NO: 2016-08-02-005

TO: All PMA Tenants

 Philippine Society of Anesthesiologists, Philippine College of Occupational Medicines, Philippine College of Hospital Administrators, Eastern Rizal Medical Society/Taguig Medical Society, Philippine Board of Anesthesiology, International College of Surgeons, Philippine Federation of Private Medical Practitioners, Private Hospital Association of the Philippines

Quezon City Medical Society, Council of Health Association of the Philippines, Auxiliary to the Philippine Medical Association

SUBJECT: FIRE INSPECTION COMPLIANCE

DATE: AUGUST 2, 2016

Warmest greetings from the Philippine Medical Association!

Please be informed that PMA was recently assessed by the Bureau of Fire Protection and they have identified deficiencies which we (PMA and its tenants) need to comply in 2 weeks time.

In our efforts to satisfy the requirements of the Bureau of Fire Protection within the prescribed period, we have organized the following:

a. recondition and refill of expired portable fire extinguisher (10 lbs capacity, Dry chem and A-FFF type) at a negotiated rate of P 350/unit

b. sourcing and purchase of a battery operated smoke/heat detector at P 336/unit.

In this regard, all tenants are required to turn-over their expired portable fire extinguisher units (with proper identification/label) to PMA thru Cris Rollo on or before Friday, August 5, 2016. As arranged with the supplier, a service unit will be given while the expired unit is being reconditioned. Moreover, all tenants will be allocated two (2) units of battery operated smoke/heat detector. Installation of the same will be organized with your respective offices. The costs to be incurred for the refill, purchase and installation of smoke detector will be advanced by PMA but will be billed to your office accordingly by the end of the month.

Further, we are pleased to inform you that we will be installing the following in our common areas/lobby: smoke detectors, lighted Fire Exit signage and manual fire alarm system. Costs to be incurred for these units/initiatives will be fully shouldered by PMA.

We look forward to your support.

Very truly yours,

BENITO P. ATIENZA, M.D.
Secretary General

[Signature]

Noted By:

IRINEO C. BERNARDO III, M.D.
President